

# Winterbourne Parish Council

Parish Clerk – Mrs. Tekla Hicks  
clerk@winterbourneparishcouncil.gov.uk



**Membership:** Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, B. Mackie, S. Palluel, R. Horner (3 vacancies).

**You are duly summoned** to attend the general meeting of Winterbourne Parish Council on **Thursday 22<sup>nd</sup> October 2026 at 7.30pm** to transact the following business at the location of the **Glebe Hall (Ron Burton Room)**, Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.

*Tekla Hicks* – PSLCC, Parish Clerk & Responsible Financial Officer

## AGENDA

- 26-27/58      **Recording and filming of the meetings**  
The chair will ask all those present if any members of the public is intending to record or film the meeting.
- 26-27/59      **Apologies**  
To consider apologies for those unable to attend.
- 26-27/60      **Public Forum**  
26-27/60.1    To enable members of the public to address the council regarding any item on the agenda.\*  
26-27/60.2    To receive any petitions or deputations.
- 26-27/61      **Declarations of Interest** - To receive any declarations of interest for items on the agenda under the parish council's Code of Conduct issued in accordance with the Localism Act 2011.
- 26-27/62      **Reports**  
26-27/62.1    To receive an update from Unitary Councillor, Lainey Barker.  
26-27/62.2    To receive chair's report.

## PREVIOUS MEETING AND OUTSTANDING MATTERS

- 26-27/63      **Minutes of the previous meeting** - To approve as a correct record the minutes of the general parish council meeting held on 24<sup>th</sup> September 2026.
- 26-27/64      **Outstanding Matters**  
26-27/64.1    To receive and discuss updates on the Action Plan.  
26-27/64.2    To receive the external meetings schedule.  
26-27/64.3    To receive any update on the community book swap issues.  
26-27/64.4    To receive any matters arising after the agenda has been published.

## PLANNING

- 26-27/65      **Planning Matters**  
26-27/65.1    To consider/ratify decision:  
26-27/65.1a   [PL/2024/11278](#) - The Old Telephone Exchange, Main Road, Winterbourne Dautsey, Salisbury, SP4 6EH. Change of use of land from orchard/agricultural to additional residential garden (retrospective). Comments by 30.10.2026.  
26-27/65.2    To note and discuss any other planning applications received before the meeting.  
26-27/65.3    To note the up-to-date planning schedule.  
26-27/65.4    To consider any update to the Neighbourhood Plan future requirements.

## ENVIRONMENT AND STREETSCENE

- 26-27/66      **To consider** parish steward jobs and discuss plan for these outstanding actions.

## FINANCE AND GOVERNANCE

### Finance

#### 26-27/67.1      **Payments for approval:**

26-27/67.1a      Clerk's expenses.

26-27/67.1b      Hurdcott Landscapes INV10280 - £453.20.

26-27/67.1c      Cllr. Judd – £581.74- CCTV installation items, allotment noticeboard, wildlife camera & disk & plywood.

26-27/67.1d      Play Inspection Company Inv 89603 - £115.80.

26-27/67.2      **To agree and approve** any invoices or requests for payment received after the publication of the agenda.

#### 26-27/67.3      **Monthly Management Accounts**

**Members to receive** the monthly financial reports and bank reconciliations. A non-signatory to sign the bank reconciliation.

#### 26-27/67.4      **Budget and Precept 2027-28**

**To discuss** the second draft of the budget and precept for the coming financial year.

## COMMUNITY AND COMMUNICATION

### 26-27/68      Community Activities

**To receive** an update on Community Day event(s) – Cllr. Palmer.

### 26-27/69      Glebe Hall

26-27/69.1      **To note and discuss** Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings and matters to be brought to Council's attention.

26-27/69.2      **To receive** an update on the new CCTV system at the Glebe Hall.

26-27/69.3      **To consider** responsibility for upkeep of Glebe Hall.

### 26-27/70      St. Edward's Church and Churchyard

**To consider** updates on Churchyard Improvement Action Plan.

## RECREATION AND WELLBEING

### 26-27/71      Playground

26-27/71.1      **To consider** updates of regular playground inspections.

26-27/71.2      **To consider** the quotes received for remedial works as a result of the annual inspection of the playground.

## TRANSPORT, TRAFFIC AND RIGHTS OF WAY

### 26-27/72      Highways

26-27/72.1      **To receive any update on** the condition of Down Barn Road and A338 and condition of remedial actions.

26-27/72.2      **To receive** any update on reports of flooding in Hurdcott and Gaters Lane.

26-27/73      **Confirmation of date of next meeting:** Thursday 26<sup>th</sup> November 2026.

For Supporting Documentation, click [here](#). or scan the QR code.

15.10.2026

\* Winterbourne Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if the Council so wishes, items may be added to a future agenda for consideration.

