

Winterbourne Parish Council

Parish Clerk: Mrs Tekla Hicks
clerk-parishcouncil@thewinterbournes.org.uk



Membership: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel, R. Horner.

You are duly summoned to attend the general meeting of Winterbourne Parish Council (WPC) on **Thursday 26th February 2026 at 7.30pm** to transact the following business at the location of the **Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.**

Tekla Hicks - PSLCC, Parish Clerk & Responsible Financial Officer

AGENDA

- 25-26/129 **Recording and filming of the meetings**
The chair will ask all those present if any members of the public is intending to record or film the meeting.
- 25-26/130 **Apologies**
To consider apologies for those unable to attend.
- 25-26/131 **Declarations of Interest**
To receive any declarations of interest for items on the agenda under the Parish Council's Code of conduct issues in accordance with the Localism Act 2011.
- 25-26/132 **Public Forum**
25-26/132.1 To enable members of the public to address the council regarding any item on the agenda.*
25-26/132.2 To receive any petitions or deputations.
- 25-26/133 **Minutes of the previous meeting**
To approve as a correct record the minutes of the Parish Council meeting held on 22nd January 2026.
- 25-26/134 **Co-Option of Parish Councillor (2 Vacancies)**
To consider any applications for Co-Option of Parish Councillors.
- 25-26/135 **Reports**
25-26/135.1 To receive an update from Unitary Councillor, Lainey Barker.
25-26/135.2 To receive chair's report.
25-26/135.3 To receive up to date external meetings.
- 25-26/136 **Planning Matters to discuss**
25-26/136.1a [PL/2025/08259](#) Former Salt Storage Depot, High Post, Salisbury, SP4 6AT. Amended plans. Comments by 16.02.2026. Extension requested by clerk.
25-26/136.1b [PL/2024/09682](#) Land adjacent to High Post Business Park, High Post, Salisbury, SP2 6AT. Notification of appeal hearing. Comments by 19.03.2026.
25-26/136.1c [PL/2026/00973](#) Figsbury Farm, Winterbourne Gunner, Salisbury, SP4 6EE. Notification of works to trees in a conservation area. G1 - Line/Group 16 Leyland Cypress approximately 12m in height. Reduce the height of the line of trees by 4m. New height will then be 8m. Trim lateral growth to tidy. Comments by 06.03.2026.
25-26/136.1d [PL/2026/00960](#) Jays Cottage, Winterbourne Gunner, Salisbury, SP4 6EE. Notification of

works to trees in a conservation area. Remove large unhealthy Sycamore tree.
Reduce Willow tree by up to 10%. Its branches are currently touching the ground and the area beneath would benefit from some daylight. Comments by 05.03.2026.

25-26/136.1e [PL/2026/00891](#) **The Old Rectory, The Portway, Winterbourne Gunner, Salisbury, SP4 6JL.**
Notification of proposed works to trees in a conservation area. Please see website for details of the trees to be affected. Comments by 04.03.2026.

25-26/136.2 **To note and discuss** any other planning applications received before the meeting.

25-26/136.3 **To note** the up-to-date planning schedule.

25-26/137 **Maintenance to include items as below**

25-26/137.1 **To consider** Parish Steward jobs - Cllr Judd.

25-26/137.2 **To note** Community day event(s) – Cllr Palmer.

25-26/137.3 **To note and discuss** WPC Maintenance Log.

25-26/138 **Finance**

25-26/138.1 **Payments for approval/to ratify:**

25-26/138.1a Clerk's expenses to 31.01.2026.

25-26/138.1b Wiltshire Council - £327.50.

25-26/138.1c Sarum Graphics Inv 10783 (Feb 26) - £60.00.

25-26/138.1d Sarum Graphics Inv 10528 (Aug 25) - £58.80.

25-26/138.1e Sarum Graphics Inv 10010 (Oct 24) - £65.00.

25-26/138.1f ElanCity SID Warranty – Inv SO-UK06914 - £214.92.

25-26/138.2 **To agree and approve** any invoices for requests for payments received after the publication of the agenda.

25-26/138.3 **Monthly Management Accounts**

Members to receive the monthly financial report and bank reconciliation. A non-signatory to sign the bank reconciliation.

25-26/139 **Amenities including Allotments**

25-26/139.1 **To discuss** any amenity matters to be brought to the council's attention.

25-26/140 **Glebe Hall**

25-26/140.1 **To note and discuss** Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings and matters to be brought to council's attention.

25-26/140.2 **To discuss** the CCTV system at the hall.

25-26/140.3 **To discuss** any new matters regarding the Glebe Hall lands or car park for its consideration.

25-26/141 **Playground**

To receive and discuss updates of playground inspections.

25-26/142 **St. Edward's Churchyard**

To receive and discuss Churchyard Improvement Action Plan.

25-26/143 **Highways, Footpaths & Speeding**

25-26/143.1 **To receive** any update on resident's query regarding speeding in the area.

25-26/143.2 **To receive** any new matters to be brought to the council's attention.

25-26/144 **Website**

To consider plans for a new website.

25-26/145 **Correspondence to note**

25-26/145a Wiltshire Bobby Van Newsletter Spring 26.

25-26/145b Amesbury Rural Police Report Jan 26.

25-26/145c WALC Training Bulletin Feb 26.

25-26/146 **Confirmation of date of next meeting:** Thursday 26th March 2026.

For Supporting Documentation, click [here](#). or scan the QR code.



19.02.2026

* Winterbourne Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if the Council so wishes, items may be added to a future agenda for consideration.