

Winterbourne Parish Council

Parish Clerk: Mrs Tekla Hicks
clerk-parishcouncil@thewinterbournes.org.uk



Membership: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel, R. Horner.

You are duly summoned to attend the general meeting of Winterbourne Parish Council (WPC) on **Thursday 26th March 2026 at 7.30pm** to transact the following business at the location of the **Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.**

Tekla Hicks - PSLCC, Parish Clerk & Responsible Financial Officer

AGENDA

- 25-26/147 **Recording and filming of the meetings**
The chair will ask all those present if any members of the public is intending to record or film the meeting.
- 25-26/148 **Apologies**
To consider apologies for those unable to attend.
- 25-26/149 **Declarations of Interest**
To receive any declarations of interest for items on the agenda under the Parish Council's Code of conduct issues in accordance with the Localism Act 2011.
- 25-26/150 **Public Forum**
25-26/150.1 To enable members of the public to address the council regarding any item on the agenda.*
25-26/150.2 To receive any petitions or deputations.
- 25-26/151 **Minutes of the previous meeting**
To approve as a correct record the minutes of the Parish Council meeting held on 26th February 2026.
- 25-26/152 **Co-Option of Parish Councillor (2 Vacancies)**
To consider any applications for Co-Option of Parish Councillors.
- 25-26/153 **Reports**
25-26/153.1 To receive an update from Unitary Councillor, Lainey Barker.
25-26/153.2 To receive chair's report.
25-26/153.3 To receive up to date external meetings.
- 25-26/154 **Planning Matters to discuss**
25-26/154.2 To note and discuss any other planning applications received before the meeting.
25-26/154.3 To note the up-to-date planning schedule.
- 25-26/155 **Maintenance to include items as below**
25-26/155.1 To consider Parish Steward jobs - Cllr Judd.
25-26/155.2 To note Community day event(s) – Cllr Palmer.
25-26/155.3 To note and discuss WPC Maintenance Log.
- 25-26/156 **Finance**
25-26/156.1 Payments for approval/to ratify:

- 25-26/156.1a Clerk's expenses to 31.03.2026.
- 25-26/156.1b Hurdcott Landscapes INV-9862 - £440
- 25-26/156.1c Hurdcott Landscapes INV-9795 - £440
- 25-26/156.1d Strutt & Parker Inv 30044001433 - £941.99
- 25-26/156.2 **To agree and approve** any invoices for requests for payments received after the publication of the agenda.
- 25-26/156.3 **Monthly Management Accounts**
Members to receive the monthly financial report and bank reconciliation. A non-signatory to sign the bank reconciliation.
- 25-26/156.4 **Asset Register**
To consider the Asset Register to ensure it is agreed and up to date, in time for the accounting year end.
- 25-26/157 **Amenities including Allotments**
To discuss any amenity matters to be brought to the council's attention.
- 25-26/158 **Glebe Hall**
- 25-26/158.1 **To receive** a report on the recent Glebe Hall Management Committee meeting.
- 25-16/158.2 **To note and discuss** Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings and matters to be brought to council's attention.
- 25-26/158.3 **To discuss** the CCTV system at the hall.
- 25-26/158.4 **To discuss** any new matters regarding the Glebe Hall lands or car park for its consideration.
- 25-26/159 **Playground**
To receive and discuss updates of playground inspections.
- 25-26/160 **St. Edward's Churchyard**
To receive and discuss Churchyard Improvement Action Plan.
- 25-26/161 **Highways, Footpaths & Speeding**
- 25-26/161.1 **To consider** any LHFIF application forms received.
- 25-26/161.2 **To consider** the application from Winterbourne Earls Primary School Associate Governor for an extra NAL socket.
- 25-26/162 **Website**
To receive an update on plans for a new website.
- 25-26/163 **Annual Meetings**
To consider plans for the annual meetings.
- 25-26/164 **Confirmation of date of next meeting:** Thursday 23rd April 2026.

For Supporting Documentation, click [here](#), or scan the QR code.



19.03.2026

* Winterbourne Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if the Council so wishes, items may be added to a future agenda for consideration.