

# Winterbourne Parish Council

Parish Clerk: Mrs Tekla Hicks  
clerk-parishcouncil@thewinterbournes.org.uk



**Membership:** Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel.

You are duly summoned to attend the General Meeting of Winterbourne Parish Council (WPC) on **Thursday 27<sup>th</sup> November 2025 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.

*Tekla Hicks*, Parish Clerk & Responsible Financial Officer

## AGENDA

- 25-26/73     **Recording and filming of the meetings**  
The chair will ask all those present if any members of the public is intending to record or film the meeting.
- 25-26/74     **Apologies**  
To consider apologies for those unable to attend.
- 25-26/75     **Declarations of Interest**  
To receive any declarations of interest for items on the agenda under the Parish Council's Code of conduct issues in accordance with the Localism Act 2011.
- 25-26/76     **Public Forum**  
25-26/76.1    To enable members of the public to address the council regarding any item on the agenda.\*  
25-26/76.2    To receive any petitions or deputations.
- 25-26/77     **Minutes of the previous meeting**  
To approve as a correct record the minutes of the Parish Council meeting held on 29<sup>th</sup> September 2025.
- 25-26/78     **Co-Option of Parish Councillor (3 Vacancies)**  
To consider any applications for Co-Option of Parish Councillors.
- 25-26/79     **Reports**  
25-26/79.1    To receive an update from Unitary Councillor, Lainey Barker.  
25-26/79.2    To receive chair's report.  
25-26/79.3    To note and discuss Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings and matters to be brought to council's attention.  
25-26/79.4    To receive up to date external meetings schedule and to decide who will attend meetings.  
25-26/79.5    To receive a report on the SMASH Youth Project – Cllr. Mackie.
- 25-26/80     **Matters Arising**  
To discuss any matters arising after the agenda has been published.
- 25-26/81     **Planning Matters to discuss**  
25-26/81.1    To discuss the planning application(s) received:

- 25-26/81.1a [PL/2025/08259](#) Former Salt Storage Depot, High Post, Salisbury, SP4 6AT. Full planning permission sought for erection of a B8 storage building, plus new access and associated works. Comments by 19.11.2025.
- 25-26/81.1b [PL/2025/07916](#) Land at Tanners Lane, Winterbourne Earls, Salisbury, SP4 6EJ. Full planning permission sought for erection of 1no. dwelling, garaging, access and associated works. Comments by 28.11.2025.
- 25-26/81.2 **To note and discuss** any other planning applications received before the meeting.
- 25-26/81.3 **To note** the up-to-date planning schedule.
- 25-26/82 **Maintenance to include items as below**
- 25-26/82.1 Parish Steward – issues with stewarding the village. Update Cllr Judd.
- 25-26/82.2 Parish Steward - consideration of jobs for next visit – Cllr Judd.
- 25-26/82.3 Community day event(s) – Cllr Palmer.
- 25-26/82.4 Review WPC Maintenance Log.
- 25-26/83 **Finance**
- 25-26/83.1 **Payments for approval:**
- 25-26/83.1a Clerk’s Salary.
- 25-26/83.1b Clerk’s Pension.
- 25-26/83.1c Clerk’s expenses to 31/10/2025.
- 25-26/83.1d Hurdcott Landscapes Inv. 9524 & 9610- £880.
- 25-26/83.1e Wiltshire Council for election costs - £250.
- 25-26/83.1f Cllr. Palmer’s expenses for village event.
- 25-26/83.1g Oxarix Inv 014 – Website hosting - £90.00.
- 25-26/83.1h Parish Mag Printers Ltd printing – 10616 - £60.00
- 25-26/83.1i Strutt & Parker Inv 30044000920 - £941.99
- 25-26/83.2 **To agree and approve** any invoices for requests for payments received after the publication of the agenda.
- 25-26/83.3 **Monthly Management Accounts**  
**Members to receive** the monthly financial report and bank reconciliation. See attached papers. A non-signatory to sign the bank reconciliation.
- 25-26/83.4 **Budget and Precept 2026-27**  
**To discuss** the second draft of the budget and precept demand for 2026-27.
- 25-26/84 **Amenities including Allotments**
- 25-26/84.1 **To discuss** any allotment matters.
- 25-26/84.2 **To discuss** any other amenity matters to be brought to the council’s attention.
- 25-26/85 **Glebe Hall**
- 25-26/85.1 **To receive** the Glebe Hall Business Plan 2026-2031.
- 25-26/85.2 **To receive** any matters regarding the Glebe Hall lands or car park for its consideration.
- 25-26/86 **Playground**  
**To receive and discuss** updates of playground inspections.
- 25-26/87 **St. Edward’s Churchyard**  
**To discuss** improvement of churchyard and maintenance to trees.
- 25-26/88 **Highways, Footpaths & Speeding**
- 25-26/88.1 **To receive and discuss** request from residents for traffic calming measures in Hurdcott.
- 25-26/88.2 **To receive and discuss** Highways Improvement Request Form from resident regarding

heavy lorries using the village.

- 25-26/88.3 **To note road closure notice:** Recommencement Notice for a Blanket Temporary Traffic Regulation Order (TTRO) for the Salisbury Journal advertising area covering dates from 05 January 2026 until 26 March 2026. <https://www.wiltshire.gov.uk/highways-road-closures>
- 25-26/88.4 **To receive** the Wiltshire Police Road Safety Update.
- 25-26/89 **Governance**
- 25-26/89.1 **To discuss and adopt** IT policy as required for SAPPP compliance from 2026 onwards.
- 25-26/89.2 **To discuss and adopt** updated Financial Regulations.
- 25-26/89.3 **To discuss and adopt** Wiltshire Pension's Employer Discretions Policy.
- 25-26/89.4 **To note and discuss** Neighbourhood Plan and renewal plan.
- 25-26/90 **Correspondence to note/discuss**
- 25-26/90.1 Amesbury Rural Police Report September 2025.
- 25-28/90.2 WALC AGM Invitation.
- 25-26/90.3 Highways Road Closure notice 8<sup>th</sup> December 2025.
- 25-26/90.4 Wiltshire Council News 15.10.2025.
- 25-26/90.5 NALC Chief Executive's Bulletin 09.10.2025
- 25-26/90.6 Wiltshire Council's Budget Update.
- 25-26/91 **Confirmation of date of next meeting:** Thursday 18<sup>th</sup> December 2025.

For Supporting Documentation:

20/11/2025



\* Winterbourne Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if the Council so wishes, items may be added to a future agenda for consideration.