

# Winterbourne Parish Council

Parish Clerk: Mrs Tekla Hicks  
clerk-parishcouncil@thewinterbournes.org.uk



Membership: Councillors C Penn (Chair), R Judd (Vice Chair), N Palmer, P Biggins, J Harrison, M Ansonia, C Bruce-White, G Griffiths.

You are summoned to attend a general meeting of Winterbourne Parish Council (WPC) on **Wednesday 16<sup>th</sup> October 2024 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.

T Hicks,  
Parish Clerk & Responsible Financial Officer

## AGENDA

No.	Item
1.	<b>The Clerk to invite</b> nominations for the vacant role of Chair for this meeting. Agreed at the previous meeting to be Cllr Penn. <b>To approve.</b>
2.	<b>Apologies:</b> <b>To receive</b> and accept apologies for those unable to attend.
3.	<b>Public participation:</b> (i) <b>To enable</b> members of the public to address the Council regarding any item on the agenda. (ii) <b>To receive</b> any petitions or deputations.
4.	<b>Declarations of Interest:</b> <b>To receive</b> any declarations of interest under the Parish Council's Code of Conduct issues in accordance with the Localism Act 2011.
5.	<b>Minutes of the previous meeting:</b> <b>To approve</b> as a correct record the minutes of the meeting held on 18 <sup>th</sup> September 2024.
6.	<b>Reports:</b> (i) <b>To receive</b> an update from Unitary Councillor - Mr Andrew Oliver. (ii) <b>To note</b> Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings. (iii) <b>To receive</b> up to date external meetings schedule and to decide who will attend meetings.
7.	<b>Matters Arising from previous meetings:</b> (i) <b>To note and discuss</b> Bus Stop relocation update, if any. (ii) <b>To receive update and discuss</b> the damage to bus stop at Policeman's Corner. (iii) <b>To discuss</b> school traffic calming measures update if available.
8.	<b>Planning Matters to discuss:</b> (i) <b>To discuss and comment:</b> (a) <a href="#">PL/2024/08884</a> Newlands, Winterbourne Earls, Salisbury, SP4 6HD. Addition of a single storey porch extension to the front elevation. Comment by 31/10/2024. (b) <a href="#">PL/2024/08727</a> Pachumba, Gomeldon Road, Winterbourne Gunner, Salisbury, SP4 6LR. Proposed alterations to existing workshop and erection of double garage. Comment by 25/10/2024. (ii) <b>To note</b> up to date planning schedule. (iii) <b>To note and discuss</b> any other planning applications received before the meeting..

9.	<p><b>Maintenance to include items as below:</b></p> <ul style="list-style-type: none"> <li>(i) Parish Steward: consideration of jobs for next visit – Cllr Judd.</li> <li>(ii) Community day event(s) – Cllr Palmer.</li> <li>(iii) Review WPC Maintenance Log – Clerk.</li> </ul>
10.	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>(i) <b>To agree and approve</b> the banking financial statement with accounts listed up to and including 30<sup>th</sup> September 2024 along with financial summary sheet.</li> <li>(ii) <b>To agree and approve</b> Invoices and payments: <ul style="list-style-type: none"> <li>(a) Clerk’s Salary</li> <li>(b) Clerk’s Pension</li> <li>(c) Clerk’s expenses to 30<sup>th</sup> September 24</li> <li>(d) Hurdcott Landscapes INV-8825 - £440</li> </ul> </li> <li>(iii) <b>To agree and approve</b> any invoices for requests for payments received after the publication of the agenda.</li> </ul>
11.	<p><b>Budget</b></p> <p>Members to begin the process if budget setting for 2025-26. The Clerk has prepared a first draft and members should review the relevant lines. <b>For discussion.</b> A second draft will be presented for the November meeting when baseline tax figures should be available. Consideration to be given to future projects and expenditure, ie, elections and play area equipment.</p>
12.	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>(i) <b>Glebe Hall</b> – invitation to meeting and WGHMC /WPC Representative vacancy.</li> <li>(ii) <b>Community Resilience Policy</b> – To discuss any update and approve it policy if available.</li> </ul>
13.	<p><b>Amenities including Allotment site at Down Barn Road:</b></p> <ul style="list-style-type: none"> <li>(i) To discuss any allotment matters including the car park.</li> <li>(ii) Allotment Agreement – to discuss amended document.</li> </ul>
14.	<p><b>Correspondence to note/discuss:</b></p> <ul style="list-style-type: none"> <li>(i) Wiltshire PCC Police &amp; Crime Plan 2024-29</li> <li>(ii) Road Carriageway Works – B3083 Winterbourne Stoke to Cherry Lodge</li> <li>(iii) Town &amp; Parish Update 04/10/2024</li> <li>(iv) Wiltshire Council Blanket Order for carriageway retexturing works</li> <li>(v) Police and Crime Commissioner’s Annual Report 23-24</li> <li>(vi) Idmiston Parish Clerk query from resident in Gomeldon</li> <li>(vii) Rural Police Parish Council Report Sept 24</li> <li>(viii) Notice of road closure Idmiston 18/11/2024.</li> <li>(ix) Town &amp; Parish Update 27/09/2024</li> </ul>
15.	<p><b>Confirmation of date of next general meeting:</b> 18<sup>th</sup> November 2024.</p>
16.	<p><b>To close the meeting</b></p>

For Supporting Documentation:

