

Winterbourne Parish Council

Parish Clerk: Mrs Tekla Hicks
clerk-parishcouncil@thewinterbournes.org.uk



Membership: Councillors C Penn (Chair), R Judd (Vice Chair), N Palmer, P Biggins, J Harrison, M Ansonia, C Bruce-White, G Griffiths.

You are summoned to attend a meeting of Winterbourne Parish Council (WPC) on **Wednesday 17th July 2024 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.



T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

No.	Item
1.	The Clerk to invite nominations for the vacant role of Chair for this meeting.
2.	Apologies: To receive and accept apologies for those unable to attend.
3.	Public participation: (i) To enable members of the public to address the Council regarding any item on the agenda. (ii) To receive any petitions or deputations.
4.	Declarations of Interest: To receive any declarations of interest under the Parish Council's Code of Conduct issues in accordance with the Localism Act 2011.
5.	Minutes of the previous meeting: To approve as a correct record the minutes of the meeting held on 19 th June 2024.
6.	Reports: (i) To receive an update from Unitary Councillor - Mr Andrew Oliver. (ii) To note Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings. (iii) To receive up to date external meetings schedule and to decide who will attend meetings.
7.	Matters Arising from previous meetings: (i) To note and discuss Bus Stop relocation update and correspondence from resident. (ii) To discuss Speedwatch, SID update and school traffic calming measures update if available.
8.	Planning Matters to discuss: (i) To note up to date planning schedule. (ii) To note and discuss any other planning applications received before the meeting.
9.	Maintenance to include items as below: (i) Parish Steward: consideration of jobs for next visit – Cllr Judd. (ii) Community day event(s) – Cllr Palmer. (iii) Review WPC Maintenance Log – Clerk. (iv) Play Inspection agreement – invitation to renew for 2024-25.
10.	Finance: (i) To agree and approve the WPC June 2024 banking financial statement with accounts listed up to and including 30 th June 2024 along with financial summary sheet.

	(ii) To agree and approve Invoices and payments: (a) Clerk's Expenses to end of June 24 - £374.14 (b) Clerk's Salary (c) Clerk's Pension (d) Hurdcott Landscapes INV-8653 - £440.00
11.	Amenities including Allotment site at Down Barn Road: (i) Status of project to improve allotment site car park.
12.	Correspondence to note: (i) Glebe Hall Meeting agenda pack email.
13.	Confirmation of date of next general meeting: 18 th September 2024.
14.	To close the meeting

For Supporting Documentation:



10/07/2024