

WINTERBOURNE PARISH COUNCIL

www.thewinterbournes.org.uk clerk-parishcouncil@thewinterbournes.org.uk

Chair – Roy Judd Parish Clerk - Tekla Hicks

Minutes of Winterbourne Parish Council ordinary meeting held on Thursday 18th December 2025 at 7.30pm
at The Glebe Hall, Winterbourne Earls, Salisbury, SP4 6HA.

Membership: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel.

Present: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel.

In attendance: T Hicks (Clerk), Wiltshire Councillor L. Barker.

Minute No.

25-26/92 **Recording and filming of the meetings**
There were no requests to record the meeting.

25-26/93 **Apologies**
No apologies were received.

25-26/94 **Declarations of Interest**
No declarations were received.

25-26/95 **Public Forum**
25-26/95.1 None.
25-26/95.2 No petitions or deputations received.

25-26/96 **Minutes of the previous meeting**
25-26/96.1 The minutes of the ordinary parish council meeting held on 27th November 2025 were APPROVED UNANIMOUSLY and duly signed by the Chair.

25-26/97 **To consider applications for Co-Option of Parish Councillor (3 vacancies)**
It was AGREED UNANIMOUSLY to approve the Co-Option of Cllr. R Horner to the council. Cllr. Horner signed the Declaration of Acceptance of Office in the presence of the Clerk, who signed and witnessed the declaration form. The council noted that two vacancies remain.
ACTION: Clerk to update Wiltshire Council.

25-26/98 **Reports**
25-26/98.1 Wiltshire Councillor – Cllr. Lainey Barker. Cllr. Barker addressed the meeting with the following update:-

- Bus Shelter grants are available from Wiltshire Council. After discussion it was agreed to add to the agenda for January and potentially request:-
 - Policeman’s Corner bus stop – requires maintenance.
 - Hurdcott Lane – request seating.
- The footpath down to the Cricket Club is still under investigation. Action: Add to Maintenance Log.
- Flooding at various issues were reported to Cllr. Barker to investigate.
- The refuse collection changes planned were discussed and it was requested that Cllr. Barker should vote against these changes.
- The Blue Badge parking changes were being discussed at an extraordinary meeting of Wiltshire Council on 7th January 2026, so more news should be available in the New Year.
- At the request of a resident to the council, it was requested that 30mph signs be installed

in an offset position in Hurdcott Lane. Cllr. Barker will investigate options. ACTION: Add to Maintenance Log.

- 25-26/98.2 The Chair had no update.
- 25-26/99.3 The Council received the up-to-date external meetings schedule.
- 25-26/99.4 The Council received a report on the SMASH Youth Project – Cllr. Mackie. This initiative has now been created. Should anyone wish to create a youth club, to contact the council for more information.

25-26/100 **Planning**

- 25-26/100.1 The council discuss the planning application(s) received:
- 25-26/100.1a [PL/2025/09401](#) Glebe Hall Playing Field, Winterbourne Earls, Salisbury, SP4 6HA. Notification of proposed works to trees in a conservation area. 7 x Copper Beech trees- remove minor deadwood and branches overhanging The Vicarage 1 x Sycamore tree- fell 5 x English Elm trees – fell. RESOLVED UNANIMOUSLY to have NO OBJECTION. ACTION: Clerk to send comments to Wiltshire Council.
- 25-26/100.2 There were not any other planning applications received before the meeting.
- 25-26/100.3 The council noted the up-to-date planning schedule.

25-26/100 **Maintenance to include items as below**

- 25-26/100.1 Parish Steward- consideration of jobs for next visit – AGREED UNANIMOUSLY to ACTION: Outstanding jobs to be raised by Cllr. Judd.
- 25-26/100.2 Community day event(s) – Cllr Palmer updated the meeting that the next Community Day was to be on 24th January 2026. Should anyone wish to attend, please meet at the playground at 9am.
- 25-26/100.3 The council noted the new WPC Maintenance log would be ready in 2026.

25-26/102 **Finance**

- 25-26/102.1 The following payments were UNANIMOUSLY APPROVED/RATIFIED:
- 25-26/102.1a Clerk’s Salary.
- 25-26/102.1b Clerk’s Pension.
- 25-26/102.1c Clerk’s expenses.
- 25-26/103.1d Hurdcott Landscapes INV-9687- £440.
- 25-26/103.1e Playdale Playgrounds Inv 0000063230: £293.10 – ratified.
- 25-26/103.2 The council APPROVED UNANIMOUSLY the following invoices/requests for payment:
- 25-26/103.2a Strutt & Parker – 30044001310 ground rent for play area - £450.
- 25-26/103.2b Elan City SID warranty - £35.33.
- 25-26/103.2c Mrs. P. Sankey for event catering - £94.85.

25-26/103.3 **Monthly Management Accounts**

Council received the monthly financial report and bank reconciliation. APPROVED UNANIMOUSLY and duly signed by the chair.

25-26/104 **Amenities including Allotment site at Down Barn Road**

- 25-26/104.1 The council noted that there had been a change of tenancy for one plot. As there were still vacancies for two plots, it was agreed as in last month’s meeting for Cllr. Palmer to put notice of these vacancies on Facebook.
- 25-26/104.2 The council noted they had received a request from a resident to investigate the option of installation of a bike jump or pump track. The council stated that unfortunately they had looked into this before and there was no council-owned land to be identified for such a use. However, it was UNANIMOUSLY AGREED to ACTION: Clerk to contact Idmiston Parish Council

to request if they had any land that may be used for this activity. Clerk to write to resident to update.

25-26/105 Glebe Hall

25-26/105.1 The council noted Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings.

25-26/105.2 The council noted no new matters regarding the Glebe Hall lands or car park for its consideration.

25-26/107 St. Edward's Churchyard

To receive and discuss Churchyard Improvement Action Plan. Carry forward.

25-26/108 Highways, Footpaths & Speeding

The council noted that speeding was still an issue in the village. It was agreed to discuss in January 2026 meeting and decide if attending the Area Board meeting in March may be of any merit. Carry forward.

25-26/109 Governance

It was UNANIMOUSLY AGREED to adopt the ICO Model Publication Scheme V3.

25-26/110 Confirmation of date of next meeting: Thursday 22nd January 2026. There being no further business to transact, the meeting closed at 8.15pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the Clerk.

19.12.2025