

Thursday, January 15, 2026 at 9:45:16 AM Greenwich Mean Time

Subject: Glebe Hall Three Phase Project
Date: Monday, 12 January 2026 at 12:06:35 Greenwich Mean Time
From: Maureen Atkinson
To: Winterbourne Parish Council
Attachments: SSEN FAV415_006_20250723_QUOTELETTER (003).pdf, Glebe Hall British Gas 11-2025 Meter instal.pdf

Dear Tekla

The Glebe Hall had to pay an additional cost to SSEN for the power connection to the Glebe Hall. I've attached a copy of their invoice for £1,635.92

We also paid the invoice from British Gas Lite for the new meter to be installed. I have attached a copy of their invoice for £271.92.

As Winterbourne Parish Council have agreed to pay one third of the costs of the Three Phase Project, could I ask for re-imbusement of £635.95. Our account details are below:

Winterbourne Glebe Hall Committee
Sort: 40 52 40
Number: 00004834

Please note that the new meter is due to be installed on 27th January. Our electrician will complete the full change from Single Phase to Three Phase after this. I will confirm separately the cost for this plus the purchase and installation of the new cooker. You have previously been advised of these costs.

Kind regards

Maureen