

WINTERBOURNE PARISH COUNCIL

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Chair – Roy Judd Parish Clerk - Tekla Hicks

Minutes of Winterbourne Parish Council ordinary meeting held on Thursday 22nd January 2026 at 7.30pm at
The Glebe Hall, Winterbourne Earls, Salisbury, SP4 6HA.

Membership: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel, R. Horner.

Present: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), J. Harrison, B. Mackie, S. Palluel, R. Horner.

In attendance: T Hicks (Clerk).

Minute No.

25-26/111 Recording and filming of the meetings
There were no requests to record the meeting.

25-26/112 Apologies
Apologies were received from Cllr. Palmer and it was UNANIMOUSLY RESOLVED to accept the reasons given.

25-26/113 Declarations of Interest
No declarations were received.

25-26/114 Public Forum

25-26/114.1 None.

25-26/114.2 No petitions or deputations received.

25-26/115 Minutes of the previous meeting
The minutes of the ordinary parish council meeting held on 18th December 2025 were UNANIMOUSLY APPROVED and duly signed by the Chair.

25-26/116 To consider applications for Co-Option of Parish Councillor (2 vacancies)
There were no applications received.

25-26/117 Reports

25-26/117.1 Wiltshire Councillor – Cllr. Lainey Barker. None due to absence.

25-26/117.2 The Chair updated the meeting on the state of the road surfaces in the village, the quality of pothole repairs and that he would be sending a complaint to Wiltshire Council regarding these.

25-26/117.3 The Council received the up-to-date external meetings schedule.

25-26/117.4 Cllr. Palluel updated the Council on the recent meeting he attended of the Glebe Hall Committee meeting.

- The Committee felt that giving the Parish Council the required notice for events is not always possible.
- After the suspected break-in at the Glebe Hall, it was subsequently found that the damage to the doors was due to wear and tear.
- The Committee agreed that the CCTV system needs updating.
- The Committee felt that the current village website is out of date and not fit for purpose. The Council agreed to add this for consideration at the next meeting.
- The Committee requested a payment from the previously agreed grant towards the three-phase project for £635.95 towards the new electrical connection and gas meter. This was UNANIMOUSLY APPROVED.

25-26/118 **Planning**

25-26/118.1 The Council discussed the planning application(s) received before the meeting:

25-26/118.1a [PL/2025/06175](#) **High Post Salt Store, High Post, Amesbury, SP4 6AS**. Installation of an 18 metre high, 11 kW horizontal axis wind turbine (HAWT). The wind turbine will be freestanding tower-mounted with two blades. Unusually, the Parish Council had not been added to the consultee list for this matter, but it was felt that WPC should comment. It was UNANIMOUSLY RESOLVED to reiterate Durnford and Woodford Parish Council's comments and **OBJECT** to this application.

25-26/118.1b [PL/2026/00443](#) **Brantwood, Hurdcott Lane, Winterbourne Earls, Salisbury, SP4 6HR**. Consent under Tree Preservation Orders: T1 Lime tree – Crown reduce back to previous growth points. T2 Lime tree – Crown reduce up to 1ft from the previous growth points. It was UNANIMOUSLY RESOLVED to have **NO OBJECTION** to this application.

25-26/118.1c [PL/2026/00196](#) **6 Paddock Close, Winterbourne Dauntsey, Salisbury, SP4 6EL**. Proposed garage extension and associated works. It was UNANIMOUSLY RESOLVED to have **NO OBJECTION** to this application.

25-26/118.2 The council noted the up-to-date planning schedule.

25-26/119 **Maintenance to include items as below**

25-26/119.1 The Council noted that all of the Parish Stewards have been reassigned to pothole repairs for January and possibly February.

25-26/119.2 Community day event(s) – Due to Cllr. Palmer's absence there was no report. The next Community Day on 24th January will be cancelled due to low attendee numbers.

25-26/119.3 The Council noted the new WPC Maintenance log and the Clerk to update the document.

25-26/120 **Finance**

25-26/120.1 **The following payments were UNANIMOUSLY APPROVED/RATIFIED:**

25-26/120.1a Clerk's expenses to 31.12.2025.

25-26/120.1b Hurdcott Landscapes INV-9712- £440.

25-26/120.1c Oxarix website hosting Inv-015- £90.

25-26/120.1d Glebe Hall- £635.95 towards electrical/gas improvements.

25-26/120.1e SLCC Invoice MEM257545-1- £60.16 Clerk's membership (apportioned pro-rata FTE 16%).

25-26/120.2 The Council APPROVED UNANIMOUSLY the following invoices/requests for payment:

25-26/120.2a Water2Business Invoice 6069704068.

25-26/120.2b Playdale Invoice 0000063678 - £293.10.

25-26/120.3 **Monthly Management Accounts**

The Council received the monthly financial report and bank reconciliation. APPROVED UNANIMOUSLY and duly signed by Cllr. Mackie as a non-bank signatory.

26-26/120.4 The Council UNANIMOUSLY RESOLVED to retain internal auditor J. Bailey (FCCA) for the end of year audit and ongoing payroll.

25-26/121 **Amenities including Allotment site at Down Barn Road**

25-26/121.1 After discussion, the Council UNANIMOUSLY RESOLVED to increase the 2027-28 tenancy rates by £0.01 per Sq.m. Clerk to write to tenants at 2026-27 renewal to give the proper notice to this effect.

25-26/121.2 There were no other amenity matters to be brought to the Council's attention.

25-26/122 **Glebe Hall**

25-26/122.1 The Council noted Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings.

25-26/122.3 The Council discussed the need to an upgraded CCTV system. It was UNANIMOUSLY AGREED

- for Cllr. Judd to investigate costs and bring to the next meeting.
- 25-26/122.4 The Council noted no new matters regarding the Glebe Hall lands or car park for its consideration.
- 25-26/123 **Playground**
The Council received the updates of playground inspections and Cllr. Judd agreed to action the outstanding matters.
- 25-26/124 **St. Edward's Churchyard**
The Council received Cllr. Judd's updates to the Churchyard Improvement Action Plan. Carry forward once more consideration given.
- 25-26/125 **Highways, Footpaths & Speeding**
25-26/125.1 See minute ref 117.2.
25-26/125.2 The Council discussed a resident's email regarding speeding in the area. Cllr. Judd to speak to Wiltshire Council and answer resident. Update at next meeting.
25-26/125.3 The Council noted that any Councillor may attend the Area Board meetings and the joining link was available within the External Meetings document.
- 25-26/126 **Staffing**
The Council noted the Clerk's new CiLCA qualification and contractual uplift in salary by one scale point to reflect this.
- 25-26/127 **Correspondence noted**
25-26/127.1 Amesbury Police Rural Parish Council Report December 2025.
25/26/127.2 Schedule of local road closures from 02.02.2026 – 27.03.2026.
25-26/127.3 Digital Wiltshire initiative launch information.
- 25-26/128 **Confirmation of date of next meeting:** Thursday 26th February 2026. There being no further business, the meeting was closed at 8.25pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the Clerk.

26.01.2026