

**Winterbourne Parish Council: MAINTENANCE LOG (ML)**

			New information	Work completed	Action pending
<b>Issue/Maintenance task</b>	<b>Allocation (resp. Councillor)</b>	<b>Action(s) taken</b>	<b>Schedule/Outcome</b>		
<b>New - For review/decision</b>					
<b>CCTV system</b>	<b>Cllr. Judd</b>				
<b>Website review</b>	<b>Clerk to lead</b>		<b>Ready for Cllrs. Input</b>		
<b>Action for Parish Council</b>					
<b>Allocated to community days (Action Cllrs Palmer)</b>					
<b>Allocated to Parish Steward</b>					
<b>Future visit date(s): (suggested deadline for submission of forms is two weeks before the visit date)</b>					
<b>WPC action/decisions agreed – to refer to Wiltshire Council (monitor and follow up as necessary)</b>					
<b>Footpath to Cricket Club</b>	<b>Cllr. Barker</b>				