

<p>24-25/172.3</p> <p>24-25/172.4</p>	<p>attended and it was hoped new attendees would start to come in the coming years. The council thanked A. Paddock for the Speedwatch presentation. One of the Wiltshire Unitary Council nominees had attended to meet residents too.</p> <p>To note Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings. The new bookings were noted and it was agreed that for clarity, the clerk should note whether a booking was for the car park or the field.</p> <p>To receive up to date external meetings schedule and to decide who will attend meetings. No new meetings.</p>	
<p>24-25/173</p>	<p>Matters Arising:-</p> <p>To discuss any matters arising after the agenda has been published. None.</p>	
<p>24-25/174</p> <p>24-25/174.1</p> <p>24-25/174.1a</p> <p>24-25/174.1b</p> <p>24-25/174.2</p>	<p>Planning Matters to discuss:</p> <p>To discuss/ratify and comment:</p> <p>PL/2025/03141 Red Kite House, The Portway, Winterbourne Gunner, Salisbury, SP4 6JL. Retrospective amendments to application PL/2022/00941, to amend dwelling design and landscaping to plot 1. Comments by 01.05.2025. Resolution: No objection.</p> <p>PL/2025/01035 Former Salt Storage Depot, High Post, Salisbury, SP4 6AT. Erection of a B8 storage building, plus new access and associated works (Resubmission of PL/2023/05675). Comments by 18.04.2025. Resolution: No objection.</p> <p>To note and discuss any other planning applications received before the meeting.</p>	<p>Clerk</p>
<p>24-25/175</p> <p>24-25/175.1</p> <p>24-25/175.2</p> <p>24-25/175.3</p>	<p>Maintenance to include items as below: -</p> <p>To discuss Parish Steward: consideration of jobs for next visit – Cllr Judd updated the meeting with the outstanding jobs to be requested this month and what had been done in March. After discussion, it was agreed for Cllr Judd to request the parish steward and Street Scene clear the pavements and hedge overgrowth.</p> <p>To discuss plans for Community day event(s) – Cllr Palmer updated the meeting. The next meeting is on 26th April. After discussion, it was agreed the priorities would be litter picking and the churchyard overgrowth.</p> <p>To review and discuss any items requiring attention WPC Maintenance Log – Discussed ongoing tasks and agreed on the log. It was noted that many items had been concluded now and it was agreed that Cllr Penn would create a new version of the maintenance log for May 2025.</p>	<p>Cllr Judd</p> <p>Cllrs Palmer & Penn</p> <p>Cllr Penn</p>
<p>24-25/176</p> <p>24-25/176.1</p> <p>24-25/176.1a</p> <p>24-25/176.1b</p> <p>24-25/176.1c</p> <p>24-25/176.1d</p> <p>24-25/176.1e</p> <p>24-25/176.1f</p> <p>24-25/176.2</p>	<p>Finance</p> <p>Payments for approval: Approved:</p> <p>Clerk’s Salary</p> <p>Clerk’s Pension</p> <p>Clerk’s expenses to 31/03/2025 - £149.30</p> <p>Cllr Penn’s expenses</p> <p>Hurdcott Landscapes INV-9182 - £440</p> <p>WALC invoice for subscriptions - £532.12</p> <p>To agree and approve any invoices for requests for payments received after the publication of the agenda. Agreed to pay:-</p> <p>Oxarix WPC-OXA-012 - £90.</p>	<p>Clerk to pay all</p>

24-25/176.3	Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory to sign the bank reconciliation. This was approved and the chair signed the bank reconciliation.	
24-25/177	AGAR – WI0256 2024-2025 To note receipt of PKF Littlejohn instructions as external auditor. Noted.	Clerk
24-25/178	Asset Register 2025-26 To review and approve the Winterbourne Parish Council Asset Register in preparation of the accounting year-end and AGAR. Approved.	
24-25/179 24-25/179.1	Playground Members to receive an update from the clerk with the insurance requirements/implications of weekly playground inspections and who will carry out, training requirements etc. The clerk updated the meeting with inspection training available but the council felt it was not necessary.	
24-25/179.2	Members to agree to engage Play Inspections for annual inspection. Agreed.	Clerk
24-25/180 24-25/180.1	Governance To note the election process has been concluded for Winterbourne Parish Council and there are four confirmed councillors for 2025-29. The council are therefore able to co-opt the five remaining seats from 6 th May 2025. Clerk to send Cllr Griffiths a copy of the notice to co-opt for website and social media.	Clerk
24-25/180.2	To review Emergency/Resilience Plan. Cllr Biggins agreed to update with new council details so it is ready for the new term. A discussion took place and for resilience and the new council, it was agreed to:-	
24-25/180.2a	Get all four councillors as bank signatories and online banking authorisers.	
24-25/180.2b	Outgoing councillor emails to be deleted on 7 th May 2025.	
24-25/180.2c	Outgoing chair to bring HR files to May meeting to handover.	
24-25/180.2d	It was noted that as only four members will remain on the council, that attendance at meetings should be a priority to ensure they are quorate.	
24-25/180.2e	To give the clerk as much notice as possible when unable to attend meetings to enable her to move meeting dates whilst giving the required notice.	
24-25/180.3f	The clerk to email cllrs 7 days in advance with invitation to add items to the agenda. This will also act as a reminder that the meeting is taking place shortly.	
24-25/180.4	To review Freedom of Information Policy. Agreed	
24-25/180.5	To review Donation Policy and application form. Agreed and to send to Cllr Griffiths to put on social media.	
24-25/181	Amenities including Allotment site at Down Barn Road: To discuss any allotment matters including the car park. Cllr Judd updated the meeting that one plot is vacant but is currently not in usable condition.	
24-25/182 24-25/182.1 24-25/182.2	Correspondence noted: Amesbury Police Rural Report March 2025. Wiltshire Council Annual Report	
24-25/183	Confirmation of date of next meeting: The Council confirmed the date of the Annual Parish Council meeting is to be held on 21 st May 2025 at 7.30pm	
24-25/184	To close the meeting – the meeting closed at 8.45pm.	