

Winterbourne Parish Council

Parish Clerk: Mrs Tekla Hicks
clerk-parishcouncil@thewinterbournes.org.uk



Membership: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel.

You are duly summoned to attend the General Meeting of Winterbourne Parish Council (WPC) on **Thursday 18th December 2025 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.

Tekla Hicks, Parish Clerk & Responsible Financial Officer

AGENDA

- 25-26/92 **Recording and filming of the meetings**
The chair will ask all those present if any members of the public is intending to record or film the meeting.
- 25-26/93 **Apologies**
To consider apologies for those unable to attend.
- 25-26/94 **Declarations of Interest**
To receive any declarations of interest for items on the agenda under the Parish Council's Code of conduct issues in accordance with the Localism Act 2011.
- 25-26/95 **Public Forum**
25-26/95.1 To enable members of the public to address the council regarding any item on the agenda.*
25-26/95.2 To receive any petitions or deputations.
- 25-26/96 **Minutes of the previous meeting**
To approve as a correct record the minutes of the Parish Council meeting held on 27th November 2025.
- 25-26/97 **Co-Option of Parish Councillor (3 Vacancies)**
To consider any applications for Co-Option of Parish Councillors.
- 25-26/98 **Reports**
25-26/98.1 To receive an update from Unitary Councillor, Lainey Barker.
25-26/98.2 To receive chair's report.
25-26/99.3 To receive up to date external meetings schedule and to decide who will attend meetings.
25-26/99.4 To receive a report on the SMASH Youth Project – Cllr. Mackie.
- 25-26/100 **Planning Matters to discuss**
25-26/100.1 To discuss the planning application(s) received:
25-26/100.1a [PL/2025/09401](#) Glebe Hall Playing Field, Winterbourne Earls, Salisbury, SP4 6HA.
Notification of proposed works to trees in a conservation area. 7 x Copper Beech trees - remove minor deadwood and branches overhanging The Vicarage 1 x Sycamore tree - fell 5 x English Elm trees – fell. Comment by 23.12.2025.

- 25-26/100.2 **To note and discuss** any other planning applications received before the meeting.
- 25-26/100.3 **To note** the up-to-date planning schedule.
- 25-26/101 **Maintenance to include items as below**
- 25-26/101.1 Parish Steward - consideration of jobs for next visit – Cllr Judd.
- 25-26/101.2 Community day event(s) – Cllr Palmer.
- 25-26/101.3 Review WPC Maintenance Log.
- 25-26/102 **Finance**
- 25-26/102.1 **Payments for approval/to ratify:**
- 25-26/102.1a Clerk’s Salary.
- 25-26/102.1b Clerk’s Pension.
- 25-26/102.1c Clerk’s expenses to 30.11.2025.
- 25-26/103.1d Hurdcott Landscapes INV-9687 - £440.
- 25-26/103.1e Playdale Playgrounds Inv 0000063230: £293.10 – for ratifying.
- 25-26/103.2 **To agree and approve** any invoices for requests for payments received after the publication of the agenda.
- 25-26/103.3 **Monthly Management Accounts**
Members to receive the monthly financial report and bank reconciliation. A non-signatory to sign the bank reconciliation.
- 25-26/104 **Amenities including Allotments**
- 25-26/104.1 **To discuss** any allotment matters.
- 25-26/104.2 **To discuss** any other amenity matters to be brought to the council’s attention.
- 25-26/105 **Glebe Hall**
- 25-26/105.1 **To note and discuss** Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings and matters to be brought to council’s attention.
- 25-26/105.2 **To receive** any matters regarding the Glebe Hall lands or car park for its consideration.
- 25-26/106 **Playground**
To receive and discuss updates of playground inspections.
- 25-26/107 **St. Edward’s Churchyard**
To receive and discuss Churchyard Improvement Action Plan.
- 25-26/108 **Highways, Footpaths & Speeding**
To receive any new matters to be brought to the council’s attention.
- 25-26/109 **Governance**
To receive and adopt the ICO Model Publication Scheme V3.
- 25-26/110 **Confirmation of date of next meeting:** Thursday 22nd January 2026.

For Supporting Documentation:

11.12.2025



* Winterbourne Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if the Council so wishes, items may be added to a future agenda for consideration.