

WINTERBOURNE PARISH COUNCIL

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Chair – Roy Judd Parish Clerk - Tekla Hicks

Minutes of Winterbourne Parish Council ordinary meeting held on Thursday 26th March 2026 at 7.30pm at
The Glebe Hall, Winterbourne Earls, Salisbury, SP4 6HA.

Membership: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel, R. Horner.

Present: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, S. Palluel, R. Horner.

In attendance: T Hicks (Clerk), Wiltshire Councillor Lainey Barker and 1 Member of the public.

Minute No.

25-26/147 Recording and filming of the meetings

There were no requests to record the meeting.

25-26/148 Apologies

The council noted that apologies were received from Cllrs. Mackie and Harrison and the reasons given were APPROVED UNANIMOUSLY.

25-26/149 Declarations of Interest

No declarations were received.

25-26/150 Public Forum

25-26/150.1 No questions were received.

25-26/150.2 No petitions or deputations received.

25-26/151 Minutes of the previous meeting

The minutes of the ordinary parish council meeting held on 22nd February 2026 were UNANIMOUSLY APPROVED and duly signed by the Chair.

25-26/152 To consider applications for Co-Option of Parish Councillor (2 vacancies)

There were no applications received.

25-26/153 Reports

25-26/153.1 Wiltshire Councillor – Cllr. Lainey Barker updated the meeting regarding the following points:-

- Potholes - The chair has written to Wiltshire Council and the letter has been forwarded by Cllr. Barker. No response yet.
- Wiltshire Council plans devolved asset scheme. There is doubt there would be an funding to join devolved asset transfers.
- Parking changes in Salisbury – a resident consultation will be coming at some point.

25-26/153.2 The Chair updated the meeting that dog walking is taking place in the churchyard. As this was deemed to be inappropriate, it was UNANIMOUSLY AGREED for the clerk to purchase a sign (in keeping with the gate) to say No Dogs.

25-26/153.3 The council received the up-to-date external meetings schedule.

25-26/154 Planning Matters to discuss

25-26/154.2 **To note and discuss** any other planning applications received before the meeting.

25-26/154.2a [PL/2026/01912](#) **St. Michaels House, Winterbourne Earls, Salisbury, SP4 6HA.** Householder planning permission for a replacement Oak frames conservatory and Oak pergola. It was UNANIMOUSLY RESOLVED to have **No objection**.

- 25-26/154.3 **To note** the up-to-date planning schedule.
- 25-26/155 **Maintenance to include items as below**
- 25-26/155.1 The Council noted that all of the Parish Stewards have still been reassigned to pothole repairs for the foreseeable future. It was noted that gravel from the disintegrating roads is being thrown up at walkers using the footpaths and is ending up on the pavements. It was agreed that Cllr. Judd would write to Wiltshire Council.
- 25-26/155.2 Community Day event(s) – Cllr. Palmer updated the meeting - The next Community Day is on 28th March with priorities to be clean the playground and litter-picking.
- 25-26/155.3 The council noted the new WPC Maintenance log and the Clerk to update the document.
- 25-26/156 **Finance**
- 25-26/156.1 **The following payments were UNANIMOUSLY APPROVED:**
- 25-26/156.1a Clerk’s expenses to 31.03.2026.
- 25-26/156.1b Hurdcott Landscapes INV-9862- £440
- 25-26/156.1c Hurdcott Landscapes INV-9795- £440
- 25-26/156.1d Strutt & Parker Inv 30044001433- £941.99
- 25-26/156.2 Cllr. Palmer expenses for Community Day event- £32.
- 25-26/156.3 **Monthly Management Accounts**
The council received the monthly financial report and bank reconciliation. APPROVED UNANIMOUSLY and duly signed by Cllr. Horner as a non-bank signatory.
- 25-26/156.4 **Asset Register**
The council approved the current Asset Register.
- 25-26/157 **Amenities including Allotments**
The council considered the rising water charges at the allotment site. It was UNANIMOUSLY RESOLVED to instruct the clerk to write to tenants to advise that the water charges would be split by sqm from 2027-28 renewals. This would avoid precept income being used to fund the allotments.
- 25-26/158 **Glebe Hall**
- 25-26/158.1 The council received a verbal report on the recent Glebe Hall Management Committee meeting.
- 25-16/158.2 The council noted Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings.
- 25-26/158.3 The council considered the CCTV system at the hall. Further detail required so it was agreed to carry forward.
- 25-26/158.4 The council noted no new matters regarding the Glebe Hall lands or car park for its consideration.
- 25-26/159 **Playground**
The council received the updates of playground inspections and Cllr. Judd agreed to action the outstanding matters.
- 25-26/160 **St. Edward’s Churchyard**
The council received Cllr. Judd’s updates to the Churchyard Improvement Action Plan. It was UNANIMOUSLY RESOLVED to adopt the plan.
- 25-26/161 **Highways, Footpaths & Speeding**
- 25-26/161.1 The council considered the LHFIG application form received and UNANIMOUSLY RESOLVED to

send to Wiltshire Council.

25-26/161.2 The council considered the application from Winterbourne Earls Primary School Associate Governor for an extra NAL socket. It was UNANIMOUSLY RESOLVED to investigate more information from the Speedwatch Co-ordinator and update councillors. Carry forward.

25-26/162 Website

The council considered the suggested plans for a new website. The clerk updated the meeting that this is in hand and will update the council shortly.

25-26/163 Annual Meetings

The council considered plans for the annual meetings. There will be two meetings held on 23rd April. The General Parish Council meeting to be at 6.30pm and the Annual Parish meeting straight afterwards at 7.30pm, with a more informal format. The clerk will invite local groups to attend the event and arrange refreshments. The Annual Parish Council Meeting will be held on 28th May at 7.30pm.

25-26/164 Confirmation of date of next meeting: Thursday 23rd April 2026.

There being no further business, the meeting was closed at 8.22pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the Clerk.

27.03.2026