

WINTERBOURNE PARISH COUNCIL (WPC), Friday 12th January 2024

Membership: Councillors C Penn, R Judd (Vice Chair), N Palmer, P Biggins, J Harrison, M Ansonia, C Bruce-White.

You are summoned to attend a meeting of Winterbourne Parish Council (WPC) on **Wednesday 17th January 2024 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.



T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

No.	Item
1.	To vote to elect a new Chair
2.	Apologies: To receive and accept apologies for those unable to attend.
3.	Public participation: (i) To enable members of the public to address the Council regarding any item on the agenda (ii) To receive any petitions or deputations
4.	Declarations of Interest: To receive any declarations of interest under the Parish Council's Code of Conduct issues in accordance with the Localism Act 2011
5.	Minutes of the previous meeting: To approve as a correct record the minutes of the meeting held on 20 th December 2023
6.	Reports: (i) To receive an update from Unitary Councillor - Mr Andrew Oliver (ii) To note Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings and draft updated booking form – Clerk (iii) To receive up to date external meetings schedule and to decide who will attend meetings – Clerk (iv) To receive an update on Wiltshire Council LHFIFG meeting – Cllr Penn (v) To receive an update on Southern Wiltshire Area Board – Cllr Penn (vi) To discuss the previously received Glebe Hall quarterly update and to complete the ongoing Trustee and Representative Forms – Cllr Ansonia
7.	Matters Arising from previous meetings: (i) Bus Stop relocation update – Cllr Harrison (ii) Parish Council Website – Clerk (iii) Annual Parish Meeting date - Clerk (iv) Speedwatch and road safety update – Cllr Penn (v) Purchase of SID and NALC sockets – Cllr Penn
8.	Planning Matters to discuss: (i) PL/2023/10809 St Michael & All Angels Church, Figsbury Rd , Winterbourne Dauntsey SP4 6JG. Works to a protected tree. G1 - Group of Sycamore Trees - Crown raise up to 7 m from the roadside only. Comments by 26/01/24

9.	Maintenance to include items as below: <ul style="list-style-type: none"> (i) Parish Steward: consideration of jobs for next visit – Cllr R Judd (ii) Community day event(s) – Cllr Palmer (iii) Review WPC Maintenance Log – Clerk
10.	Finance: <ul style="list-style-type: none"> (i) To agree and approve the WPC December 2023 banking financial statement with accounts listed up to and including 31st December 2023 along with financial summary sheet (ii) To agree and approve Invoices and payments: (iii) To agree and approve Change to Financial Regulations to enable Clerk to hold a Charge Card with a balance to be cleared monthly
11.	Amenities including Allotment site at Down Barn Road: <ul style="list-style-type: none"> (i) Status of LHFIG project to improve allotment site entrance – Cllr Judd (ii) Tender for maintenance contract update – Cllr Judd (iii) Allotments – Cllr Judd
12.	Governance: <ul style="list-style-type: none"> (i) To note Winterbourne Parish Council Councillor Election status – Clerk (ii) To note updated Rish Register
13.	Correspondence to note: <ul style="list-style-type: none"> (i) Notice and Indicative Plan for a Temporary Traffic Regulation Order (TTRO) for A345 Castle Road (Part), Salisbury commencing 14th March 2024. Details: here (ii) Correspondence from a resident regarding speeding (iii) Correspondence regarding the Village Link
14.	Confirmation of date of next meeting: 21st February 2024
15.	To close the meeting