

Winterbourne Parish Council

Parish Clerk: Mrs Tekla Hicks
clerk-parishcouncil@thewinterbournes.org.uk



Membership: Councillors C Penn (Chair), R Judd (Vice Chair), N Palmer, P Biggins, J Harrison, M Ansonia, C Bruce-White.

You are summoned to attend a meeting of Winterbourne Parish Council (WPC) on **Wednesday 19th June 2024 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.



T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

No.	Item
1.	The Clerk to invite nominations for the vacant role of Chair for this meeting.
2.	Apologies: To receive and accept apologies for those unable to attend.
3.	Public participation: (i) To enable members of the public to address the Council regarding any item on the agenda (ii) To receive any petitions or deputations
4.	Declarations of Interest: To receive any declarations of interest under the Parish Council's Code of Conduct issues in accordance with the Localism Act 2011
5.	Minutes of the previous meeting: To approve as a correct record the minutes of the meeting held on 15 th May 2024
6.	Reports: (i) To receive an update from Unitary Councillor - Mr Andrew Oliver (ii) To note Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings (iii) To receive up to date external meetings schedule and to decide who will attend meetings (iv) To receive an update on Wiltshire Council LHFIDG meeting (v) To receive an update on Southern Wiltshire Area Board
7.	Matters Arising from previous meetings: (i) To note and discuss Bus Stop relocation update (ii) To note and discuss plans for new SID device options, and to discuss Traffic Survey results
8.	Planning Matters to discuss: (a) PL-2024-05383 Figsbury Road, Winterbourne Dauntsey, Salisbury, SP4 6EX. Application to prune trees to gain 5m statutory clearance from 11kv HV overhead lines – G1 of TPO S/04. Comment by 03/07/2024. (b) PL-2024-04309 Coppers, Winterbourne Gunner, Salisbury, SP4 6ED. H1 - Leylandii - Prune back all laterals of the trees/hedge (side) by 2m-3m from ground level to the top of the hedge. Already commented but to ratify. (c) PL-2024-04826 Hollyhock House, Winterbourne Earls, Salisbury, SP4 6HD. Permission for Conversion of car port to gym; single and two storey rear extension and construction of raised patio with metal

	<p>railings to rear. Comment by 26/06/2024.</p> <p>(d) PL-2024-04187 2 Down Barn Close, Winterbourne Gunner, Salisbury, SP4 6JP. Proposed 1st Floor Rear Dormer Extension, Front Porch & Internal Alterations. Comment by 20/06/2024.</p> <p>(e) PL-2024-04219 14 Sherfield, Winterbourne Dauntsey, Salisbury, SP4 6HF. Permission for new raised deck area, and removal of bedroom window and installation of window and doors. Comment by 20/06/2024.</p> <p>(f) To note up to date planning schedule</p> <p>(g) To note and discuss any other planning applications received before the meeting</p>
9.	<p>Maintenance to include items as below:</p> <p>(i) To discuss Parish Steward: copy correspondence and consideration of jobs for next visit – Cllr Judd</p> <p>(ii) To receive update Community day event(s) – Cllr Palmer</p> <p>(iii) To review and discuss actions WPC Maintenance Log – Clerk</p>
10.	<p>Finance:</p> <p>(i) To agree and approve the WPC May 2024 banking financial statement with accounts listed up to and including 31st May 2024 along with financial summary sheet</p> <p>(ii) To agree and approve Invoices and payments:</p> <p>(a) Clerk’s Expenses to end of June 24 - £228.77</p> <p>(b) WALC invoice for Clerk’s Introduction to CiLCA course WPC Proportion – £101.53</p> <p>(c) Hurdcott Landscapes - £392.99</p> <p>(d) Play Inspection invoice 68962 - £108.30</p> <p>(e) AJG Insurance Renewal Inv 533537313 - £1400.82</p> <p>(f) Julie Bailey for AGAR prep £270.00</p> <p>(g) Sarum Graphics for newsletter - £57.00</p> <p>(h) Clerk’s Salary</p> <p>(i) Clerk’s Pension</p>
11.	<p>Amenities including Allotment site at Down Barn Road:</p> <p>(i) To discuss any allotment matters</p>
12.	<p>Governance:</p> <p>(i) To review WPC Business arrangements 2024</p>
13.	<p>Correspondence to note:</p> <p>(i) Flood Wessex Newsletter</p> <p>(ii) Proposed road closure notice</p> <p>(iii) Amesbury Police Rural Polic Report May 2024</p> <p>(iv) Wiltshire Council election update email</p> <p>(v) LNRS Newsletter</p>
14.	<p>Confirmation of date of next general meeting: 17th July 2024</p>
15.	<p>To close the meeting</p>

For Supporting Documentation:



14/06/2024