

Winterbourne Parish Council

Parish Clerk – Mrs. Tekla Hicks
clerk@winterbourneparishcouncil.gov.uk



Membership: Councillors R. Judd (Chair), C. Bruce-White (Vice-Chair), N. Palmer, J. Harrison, B. Mackie, S. Palluel, R. Horner.

You are duly summoned to attend the general meeting of Winterbourne Parish Council on **Thursday 23rd July 2026 at 7.30pm** to transact the following business at the location of the **Glebe Hall (Ron Burton Room)**, Winterbourne Earls, Salisbury, Wiltshire SP4 6HA.

Tekla Hicks – PSLCC, Parish Clerk & Responsible Financial Officer

AGENDA

26-27/23 Recording and filming of the meetings

The Chair will ask all those present if any members of the public is intending to record or film the meeting.

26-27/24 Apologies

To consider apologies for those unable to attend.

26-27/25 Declarations of Interest

To receive any declarations of interest for items on the agenda under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.

26-27/26 Public Forum

26-27/26.1 To enable members of the public to address the Council regarding any item on the agenda.*

26-27/26.2 To receive any petitions or deputations.

26-27/27 Minutes of the previous meeting

To approve as a correct record the minutes of the Annual Parish Council meeting held on 28th May 2026.

26-27/28 Reports

26-27/28.1 To receive an update from Unitary Councillor, Lainey Barker.

26-27/28.2 To receive Chair's report.

26-27/28.3 To note up to date external meetings.

26-27/29 Planning Matters to discuss

26-27/29.1 To consider/ratify decision:

26-27/29.1a [PL/2026/03068](#) - Fairfield, Winterbourne Earls, Salisbury, SP4 6HJ. Householder planning permission for replacement of existing boundary fence with proposed wall, closing existing entrance to property and developing existing exit into 2-way entrance and exit. Comments to ratify.

26-27/29.1b [PL/2026/03729](#) - 20 Paddock Close, Winterbourne Dauntsey, Salisbury, SP4 6EL. Householder planning permission sought to raise existing ridge line, extension into the 1st floor, 5 no. Dormer windows. Comments by 22.07.2026.

26-27/29.2 To note and discuss any other planning applications received before the meeting.

26-27/29.3 To note the up-to-date planning schedule.

26-27/30 Maintenance to include items as below

26-27/30.1 To consider Parish Steward jobs and discuss plan for these outstanding actions.

- 26-27/30.2 **To note** Community day event(s) – Cllr Palmer.
- 26-27/30.3 **To review** WPC Action Plan.
- 26-27/30.4 **To consider** reports from resident of flooding at Hurdcott and Gaters Lane.
- 26-27/31 **Finance and Governance**
- 26-27/31.1 **Payments for approval:**
- 26-27/31.1a Clerk's expenses.
- 26-27/31.1b Hurdcott Landscapes INV-10036 - £453.20.
- 26-27/31.1c WALC for councillor training inv 1262 - £48.00.
- 26-27/31.2 **To agree and approve** any invoices or requests for payment received after the publication of the agenda.
- 26-27/31.3 **Monthly Management Accounts**
- Members to receive** the monthly financial reports and bank reconciliations for May and June (due to the June meeting being postponed). A non-signatory to sign the bank reconciliation.
- 26-27/31.4 **To consider** amending the Financial Regulations with new signatories and signing rules.
- 26-27/31.5 **To adopt** the Employers Discretion Policy as requested by Wiltshire Pensions.
- 26-27/32 **Glebe Hall**
- 26-27/32.1 **To note and discuss** Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings and matters to be brought to Council's attention.
- 26-27/32.2 **To receive an update on** the new CCTV system at the hall.
- 26-27/33 **Highways**
- To discuss** the condition of Down Barn Road and A338 condition of remedial actions.
- 26-27/34 **Playground**
- 26-27/34.1 **To consider** updates of playground inspections.
- 26-27/34.1 **To consider** insurance cover of equipment.
- 26-27/35 **St. Edward's Churchyard**
- To consider** updates on Churchyard Improvement Action Plan.
- 26-27/36 **Allotments**
- 26-27/36.1 **To consider** purchasing a new noticeboard at the allotment site.
- 26-27/36.2 **To discuss** any other issues to be brought to the Council's attention.
- 26-27/37 **Website**
- To discuss** the implications of intellectual property issues when moving to the new website.
- 26-27/38 **Confirmation of date of next meeting:** Thursday 24th September 2026.

For Supporting Documentation, click [here](#). or scan the QR code.

16.07.2026



* Winterbourne Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if the Council so wishes, items may be added to a future agenda for consideration.