

WINTERBOURNE PARISH COUNCIL

**Minutes of the general meeting held on Wednesday 15th January 2025,
in the Glebe Hall, Winterbourne Earls, Salisbury SP4 6HA at 7.30pm**

Membership: Cllr C Penn, Cllr R Judd (Vice-Chairman), Cllr J Harrison, Cllr M Ansonia, Cllr C Bruce-White, Cllr N Palmer, Cllr P Biggins, Cllr G Griffiths.

In attendance: Cllr C Penn, Cllr R Judd, Cllr M Ansonia.

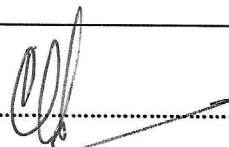
Proper Officer: T. Hicks.

Public & Press: 2 x Members of the Public. No Press.

Minute No.	Item	Action
24-25/115	Election of Chair The Clerk to invite votes for the vacant role of Chair for this meeting. Cllr Penn was voted as Chair for this meeting.	
24-25/116 24-25/116.1 24-25/116.2	Apologies – to receive and accept apologies. Apologies received – Cllrs Griffiths, Palmer, Harrison. Approved. Absent – Cllrs Biggins and Bruce-White.	Clerk to update absence schedule
24-25/117 24-25/117.1 24-25/117.2	Public participation: To enable members of the public to address the Council regarding any item on the agenda. Member of the public (MOP) came to ask the Council about the now closed Black Horse public house site, and to discuss their redevelopment plans. The Chair thanked them for attending and advised the MOP to apply to Wiltshire Council for any planning permission requirements, and maybe invite public opinion via local social media channels. To receive any petitions or deputations. None.	
24-25/118	Declarations of Interest: To receive any declarations of interest under the Parish Council’s Code of Conduct issues in accordance with the Localism Act 2011. None.	
24-25/119	Minutes: - To consider and approve as a correct record, the minutes of the meeting held on 18 th December 2024. Parish Council considered and approved (without amendment) the minutes of the Winterbourne Parish Council meeting held on 18 th December 2024 which were approved and signed by the Chairman of the meeting.	
24-25/120 24-25/120.1 24-25/120.2 24-25/120.3	Reports: To receive an update from Unitary Councillor, Andrew Oliver. Cllr Oliver updated the meeting regarding the Heart of Wessex devolution plans. For more information, please see here . To note Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings. Noted no new bookings. To receive up to date external meetings schedule and to decide who will attend meetings. Discussed and noted. Cllr Penn asked Cllr Oliver if the Operational Flood Working Group communicated with the Area Board. Cllr Oliver to investigate.	Cllr Oliver
24-25/121 24-25/121.1	Matters Arising:- To discuss any matters arising after the agenda has been published. None.	

Signed: 

24-25/122	Planning Matters to discuss: To discuss/ratify and comment:	
24-25/122.1a	PL/2024/11278 - The Old Telephone Exchange, Main Road, Winterbourne Dauntsey, Salisbury, SP4 6EH. Full planning permission sought for change of use to land from Orchard/Agricultural to Additional Residential Garden (retrospective). Comments by 30.01.25. Resolved: No objection.	Clerk
24-25/122.2	To note up to date planning schedule. Noted.	
24-25/122.3	To note and discuss any other applications received prior to the meeting. None.	
24-25/123	Maintenance to include items as below: -	
24-25/123.1	To discuss Parish Steward: consideration of jobs for next visit – Cllr Judd updated the meeting that the Parish Steward did not attend the village as expected. However, he was in dialogue with the Highways Engineer who has confirmed that a two man team will be visiting to clear the footpath to Hurdcott. It is hoped the Parish Steward will attend next month.	
24-25/123.2	To discuss plans for Community day event(s) – due to Cllr Palmer’s absence, it was agreed to carry forward this matter to the next meeting.	
24-25/123.3	To review and discuss any items requiring attention WPC Maintenance Log – Discussed ongoing tasks and agreed on the log. It was agreed that Cllr Judd to arrange a date and contact the nursery and school to ensure the car park is closed for gravel re-grading. The car park disabled bay line marking will take place on 7 th Feb 2025.	Cllr Judd
24-25/124	Finance	
24-25/124.1	Payments for approval:	
24-25/124.1a	Clerk’s Salary. Approved.	Clerk
24-25/124.1b	Clerk’s Pension. Approved.	
24-25/124.1c	Hurdcott Landscapes Inv-8999 - £440.00. Approved.	
24-25/124.2	To agree and approve any invoices for requests for payments received after the publication of the agenda. None.	
24-25/124.3	Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory to sign the bank reconciliation.	
24-25/125	Budget 2025-26 A final draft is attached for discussion and approval. The Clerk was tasked to make some amendments as discussed and to carry forward to the next meeting.	Clerk
24-25/126	Playground Members to receive an update from the Clerk with the insurance requirements/implications of weekly playground inspections and who will carry out, training requirements etc. Carry forward.	Clerk
24-25/127	Governance	
24-25/127.1	Glebe Hall	
24-25/127.1a	To receive an update from Cllr Griffiths regarding WGHMC/WPC Representative vacancy. As Cllr Griffith absent – carry forward.	Cllr Griffiths
24-25/127.1b	To discuss Glebe Hall grant, b/f from last meeting. Discussed. Clerk to send Cllr Penn WGHMC meeting schedule.	Clerk
24-25/127.2	To discuss the model Biodiversity Policy requirements and example presented.	



24-25/127.3	Discussed and noted. To discuss Elections 2025. Wiltshire Council page for nominations forms to be found here . Noted. Cllrs to advise Clerk via email if they will be standing for re-election.	All
24-25/128 24-25/128.a 24-25/128.b 24-25/128.c 24-25/128.d 24-25/128.e 24-25/128.f 24-25/128.g	Correspondence noted: Temporary Road Closure Notice Wiltshire Local Plan Review NALC update 9 th Jan 2025 Wiltshire Council Devolution Update NALC open letter to Town & Parish Councils Police & Crime Commissioners Precept Consultation Wiltshire Police Update	
24-25/129	Confirmation of date of next meeting: The Council confirmed the date of the next meeting to be held on 19 th February 2025 at 7.30pm	
24-25/130	To close the meeting – the meeting closed at 8.15pm.	

