

# WINTERBOURNE PARISH COUNCIL

**Minutes of the general meeting held on Wednesday 19<sup>th</sup> June 2024,  
in the Glebe Hall, Winterbourne Earls, Salisbury SP4 6HA at 7.30pm**

**Membership:** Cllr C Penn, Cllr R Judd (Vice-Chairman), Cllr J Harrison, Cllr M Ansonia, Cllr C Bruce-White, Cllr N Palmer, Cllr P Biggins, Cllr G Griffiths.

**In attendance:** Cllr C Penn, Cllr R Judd, Cllr N Palmer, Cllr R Judd, Cllr J Harrison, Cllr C Bruce-White, Cllr P Biggins.

**Proper Officer:** T. Hicks


**Public & Press:** Wiltshire Cllr A Oliver, and Two Members of the Public

Minute No.	Item	Action
24-25/34	<b>Election of Chair</b> The Clerk to invite nominations for the vacant role of Chair for this meeting. Cllr Judd was nominated and was voted as Chair for this meeting. It was agreed that Cllr Biggins would be Chair for the July meeting.	
24-25/35 24-25/35.1 24-25/35.2	<b>Apologies</b> – to receive and accept apologies. <b>Apologies received</b> - Cllr Ansonia. Approved <b>Absent</b> – Cllr Griffiths	Clerk to update absence schedule
24-25/36 24-25/36.1	<b>Public participation:</b> <b>To enable</b> members of the public to address the Council regarding any item on the agenda. A MOP requested more information on the ongoing flooding potential of Figsbury Road. The MOP was advised to report any flooding to Wiltshire Council and the Environment Agency. Cllr Oliver volunteered to raise the issue on behalf of the resident.	
24-25/36.2	<b>To receive</b> any petitions or deputations. None.	
24-25/37	<b>Declarations of Interest:</b> <b>To receive</b> any declarations of interest under the Parish Council’s Code of Conduct issues in accordance with the Localism Act 2011. None.	
24-25/38	<b>Minutes:</b> - To consider and approve as a correct record, the minutes of the meeting held on 15 <sup>th</sup> May 2024. Parish Council considered and approved (without amendment) the minutes of the Winterbourne Parish Council meeting held on 15 <sup>th</sup> May 2024 which were approved and signed by the Chairman of the meeting.	
24-25/39 24-25/39.1 24-25/39.2 24-25/39.3 24-25/39.4 24-25/39.5	<b>Reports:</b> <b>To receive</b> an update from Unitary Councillor, Andrew Oliver. Cllr Oliver updated the meeting. <b>To note</b> Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings. New bookings discussed and Clerk to send to GH Bookings Clerk. <b>To receive</b> up to date external meetings schedule and to decide who will attend meetings. To note Parish Fete is on 6 <sup>th</sup> July 2024. <b>To receive</b> an update on Wiltshire Council LHFIFG meeting. Clerk to investigate further dates. <b>To receive</b> an update on Southern Wiltshire Area Board. C/f.	Clerk

Signed: .....



24-25/40 24-25/40.1	<b>Matters Arising:-</b> <b>To note and discuss</b> Bus Stop relocation update. Details of requirements discussed and agreed that Cllr Judd would investigate 'smokers shelter' type design and seating. C/f.	Cllr Judd
24-25/40.2	<b>To note and discuss</b> plans for new SID device options, and to discuss Traffic Survey results. A member of the Speedwatch team attended the meeting and the proposed new device was discussed. It was agreed to purchase a SID and an extra device fixing kit . It was agreed for Cllr Penn to discuss the Traffic Survey with Winterbourne Primary School.	Clerk Cllr Penn
24-25/41 24-25/41.1	<b>Planning Matters to discuss:</b> <a href="#">PL-2024-05383</a> Figsbury Road, Winterbourne Dauntsey, Salisbury, SP4 6EX. Application to prune trees to gain 5m statutory clearance from 11kv HV overhead lines – G1 of TPO S/04. Comment by 03/07/2024. Agreed no objection. Approved unanimously.	Clerk
24-25/41.2	<a href="#">PL-2024-04309</a> Coppers, Winterbourne Gunner, Salisbury, SP4 6ED. H1 - Leylandii - Prune back all laterals of the trees/hedge (side) by 2m-3m from ground level to the top of the hedge. Already commented but to ratify. Agreed and approved unanimously.	
24-25/41.3	<a href="#">PL-2024-04826</a> Hollyhock House, Winterbourne Earls, Salisbury, SP4 6HD. Permission for Conversion of car port to gym; single and two storey rear extension and construction of raised patio with metal railings to rear. Comment by 26/06/2024. Agreed no objection. Approved unanimously.	
24-25/41.4	<a href="#">PL-2024-04187</a> 2 Down Barn Close, Winterbourne Gunner, Salisbury, SP4 6JP. Proposed 1st Floor Rear Dormer Extension, Front Porch & Internal Alterations. Comment by 20/06/2024. Agreed to approve with the condition that the Planning Officer consider the concerns from the neighbour.	
24-25/41.5	<a href="#">PL-2024-04219</a> 14 Sheffield, Winterbourne Dauntsey, Salisbury, SP4 6HF. Permission for new raised deck area, and removal of bedroom window and installation of window and doors. Comment by 20/06/2024. Agreed to approve with the condition that the Planning Officer consider the concerns from the neighbour.	
24-25/41.6	<b>To note</b> up to date planning schedule. Noted.	
24-25/41.7	<b>To note and discuss</b> any other applications received prior to the meeting. None.	
24-25/42 24-25/42.1	<b>Maintenance to include items as below: -</b> <b>To discuss</b> Parish Steward: consideration of jobs for next visit – Cllr Judd updated the meeting that the Parish Steward had attended in June after an extended absence and the works completed had made a huge difference to the outstanding jobs. The next visit is in July and Cllr Judd would send the priorities sheet to the Parish Steward.	
24-25/42.2	<b>To discuss plans</b> for Community day event(s) – Cllr Palmer. The next Community Day is on 27 <sup>th</sup> July 2024. The Council approved refreshments spend in advance for volunteers for water etc. Cllr Palmer to send claim to Clerk.	
24-25/42.3	<b>To review and discuss</b> any items requiring attention WPC Maintenance Log – Cllr Judd reviewed the maintenance log with the council. Action items on the	



	schedule.	
<b>24-25/43</b> <b>24-25/43.1</b>	<b>Finance</b> <b>To agree and approve</b> the WPC May 2024 banking financial statement with accounts listed up to and including 31 <sup>st</sup> May 2024 along with financial summary sheet. Approved unanimously.	
<b>24-25/43.2</b> <b>24-25/43.2a</b>	<b>To agree and approve</b> Invoices and payments: Clerk's Expenses to end of June 24 - £228.77. Approved.	
<b>24-25/43.2b</b>	WALC invoice for Clerk's Introduction to CiLCA course. £101.53 Approved.	
<b>24-25/43.2c</b>	Hurdcott Landscapes - £392.99. Approved.	
<b>24-25/43.2d</b>	Play Inspection invoice 68962 - £108.30. Approved.	
<b>24-25/43.2e</b>	AJG Insurance Renewal Inv 533537313 - £1400.82. Approved.	
<b>24-25/43.2f</b>	Julie Bailey for AGAR prep £270.00. Approved.	
<b>24-25/43.2g</b>	Sarum Graphics for newsletter - £57.00. Approved.	
<b>24-25/43.2h</b>	Clerk's Salary. Approved.	
<b>24-25/43.2i</b>	Clerk's Pension. Approved.	
<b>24-25/44</b>	<b>Amenities including Allotment Site at Down Barn Road:-</b> <b>To discuss</b> any allotment matters. Discussed the matter of the need to enlarge the car park. The Council agreed to a spend of up to £700 to complete these works. Cllr Judd to arrange.	Cllr Judd
<b>24-25/45</b>	<b>Governance</b> <b>To review</b> WPC Business Arrangements 2024 – Approved.	
<b>24-25/46</b> <b>24-25/46.1</b>	<b>Correspondence to note:</b> Flood Wessex Newsletter	
<b>24-25/46.2</b>	Proposed road closure notice	
<b>24-25/46.3</b>	Amesbury Police Rural Polic Report May 2024	
<b>24-25/46.4</b>	Wiltshire Council election update email	
<b>24-25/46.5</b>	LNRS Newsletter	
<b>24-25/47</b>	<b>Confirmation of date of next meeting:</b> The Council confirmed the date of the next meeting to be held on 17 <sup>th</sup> July 2024 at 7.30pm	
<b>24-25/48</b>	<b>To close the meeting</b> – the meeting closed at 8.45pm.	

