

Minutes of the Meeting of Winterbourne Parish Council (WPC) held on Wednesday 20th September 2023, in the Glebe Hall, Winterbourne Earls, Salisbury SP4 6HA at 7.30pm

In attendance: Cllr C Penn (Chairman), Cllr R Judd (Vice-Chairman), Cllr A Burrows, Cllr J Harrison, Cllr C Bruce-White, Cllr N Palmer.

Apologies: Cllr P Biggins, Cllr C Judd, Cllr M Ansonia

Present: Parish Clerk - T Hicks.

		Action
1.	Apologies – to receive and accept apologies – as above.	
2.	Declarations of interest - None	
3.	Minutes:- (i) To consider an approve as a correct record, the minutes of the meeting held on 19 th July 2023. The Parish Council considered and approved (without amendment) the minutes of the Winterbourne Parish Council meeting held on 19 th July 2023 and which were signed by the Charman Cllr C Penn as a correct record.	
4.	Questions from the public: (i) None.	
5.	Reports from: (i) Unitary Councillor – In absentia. (ii) Winterbourne Parish Council Use of Glebe Lands Policy – monthly summary of bookings – It was agreed for the Clerk to draft amendments to the booking form to include more detail and bring to next meeting. (iii) To receive up to date external meetings schedule – the Clerk updated the meeting. It was noted that the Chair is unable to attend the next LHFIFG Meeting on 14 th November. Cllrs available to update the Clerk. (iv) Update on Wiltshire Council LHFIFG meeting - Cllr Penn updated the meeting that the following had been approved by Wiltshire Council: <ul style="list-style-type: none"> • To fix the bus stop by the church • Bus stop markings • NAL sockets for SIDs • Agreed that Chair should write formally to Unitary Councillor regarding footpath from Winterbourne Earls to Hurdcott Lane. (v) Southern Wiltshire Area Board – Cllr Penn updated the meeting. (vi) Winterbourne Glebe Hall Management Committee Quarterly Meeting – Cllr Ansonia updated the meeting.	Clerk All Cllrs Chair
6.	Matters Arising:- (i) Speedwatch and road safety update – Cllr Penn updated the meeting, and it was agreed to carry forward this matter to the next meeting. (ii) Purchase of SID and NALC sockets - Cllr Penn updated the meeting and it was resolved to purchase one appliance initially. It was noted that the Chair has contacted the new PSCO. (iii) Glebe Hall Lettings Policy further update – Cllr Penn updated the meeting as it was agreed that the Clerk would put agreed future bookings on the website	Chair Chair/Clerk Clerk



	calendar if there may be disruption to residents.	
7.	<p>Planning Matters</p> <p>(i) PL/2023/06931 - Black Horse Inn, Black Horse Lane, Winterbourne Earls, Salisbury, SP4 6HW. Full Planning Permission sought for Change of Use from public house to dwelling (resubmission of PL/2023/00880) – Deadline extension confirmed for Council’s comments to 21st September 2023. Object as the conditions required under planning policy 49 had still not been met.</p> <p>(ii) Morgans’ Lane – residents’ correspondence concerning outbuilding construction. Planning application (Certificate of lawfulness) https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019okQDAAY applies. No resolution. Refer resident to Wiltshire Council Planning.</p> <p>(iii) PL/2023/03935 CBRN Centre, Thorneydown Road, Winterbourne Gunner, Salisbury, SP4 OES. Full planning permission sought for new build tri-service gymnasium facility including sports hall, physical training area, and ancillary support spaces on a vacant site within the existing DCBRNC training centre campus. Deadline for comments – 5th October 2023. No Objection.</p> <p>(iv) PL/2023/07223 Land adjacent to High Post Business Park, Salisbury, SP4 6AT. Hybrid planning application consisting of full planning permission for the erection of 4 buildings amounting to 7,532sqm GIA (Use Classes E(g), B2 (general industrial), B8 (Storage and distribution) with external areas, access, parking, landscaping and associated works (to include the widening of the C292, new 2m-wide pedestrian footway on the southern side of the C292, and pedestrian crossings to A345), and outline planning permission for 1 Southern Policing Hub (sui generis) amounting up to 3,900 sqm GIA (all matters reserved except access). Deadline for comments – 12th October 2023. Object on the previous grounds.</p>	
8.	<p>Maintenance to include items as below: -</p> <p>(i) Parish Steward – Consideration of jobs for next visit – Cllr R Judd updated the meeting.</p> <p>(ii) Community day event(s) – Cllr Palmer updated the meeting. The next events will be 14th October and 18th November.</p> <p>(iii) Review WPC Maintenance Log – Cllr Penn updated the meeting.</p> <p>a. Agreed to write to Unitary Councillor & Highways over the many items previously reported to Wiltshire Council and which were still outstanding.</p> <p>b. The annual footpath report was noted with actions to: request Parish Steward cut back the hedging on WINT6 in Paddock Close (RJ); contact the landowner concerning leaning fences on WINT7,8 (RJ); and refer WINT23 to Wiltshire Council for remedial work to path surface (CP).</p> <p>(iv) Update following and audit of the parish salt bins to determine which ones require refilling or replacing due to damage (reference Wiltshire Council Winter preparations 2023/24). Cllr Biggins sent report in his absence, and it was agreed 2 bags of grit were required.</p> <p>(v) Glebe Hall car park weed issue. It was agreed to request the maintenance be carried out at the end of September.</p>	<p>Chair</p> <p>Cllr Biggins, Cllr R Judd</p> <p>Cllr R Judd</p>

9.	<p>Finance:-</p> <p>(i) To agree and approve the WPC July and August 2023 banking financial summaries with accounts listed up to and including 31st August 23 along with financial summary sheet. The Council resolved to agree the WPC July and August 23 financial summaries with accounts to 31st August 2023.</p> <p>(ii) Invoices to pay invoices (a) to (f) – Approved.</p> <p>(iii) Budget planning – to agree timetable and actions for development 2023/24. Councillors requested to update the portfolio budget spreadsheets with plan s and cost for the remainder of this year and for next financial year.</p> <p>(iv) AGAR Update – to note. The clerk updated the meeting.</p> <p>(v) Confirm 2024 meeting dates – These were approved. Clerk to update the website and book rooms.</p>	Clerk All Clerk
10.	<p>Amenities including Allotment Site at Down Barn Road</p> <p>(i) Update on status of allotment entrance site project. Cllr Judd updated the meeting and as costs have increased it was resolved to carry out the work within the Parish Council.</p> <ul style="list-style-type: none"> • Costings and create a budget. • Collate relevant documents and information and notify Wiltshire Council Highways Dept. Of our intention to proceed. <p>(ii) Tender for maintenance contract – to agree timetable for review or requirements and request for quotations – Cllr R Judd invited all Councillors to review this and carry forward to next meeting.</p>	Cllr R Judd Cllr Penn All Cllrs.
11.	<p>Governance</p> <p>(i) None</p>	
12.	<p>(i) To note – Notice and Indicative Plan for a Temporary Traffic Regulation Order (TTRO) for Church Street (Part) and Salisbury Street (Part), Amesbury commencing 23rd October 2023. Noted.</p> <p>(ii) To note - Notice for a Blanket Temporary Traffic Regulation Order (TTRO) for the Salisbury Journal advertising area covering dates from 04 October 2023 until 31 October 2023. Noted.</p> <p>(iii) To note – Dog waste bin request on Thorneydown Road. Resident urged to Winterbourne Parish Council contact direct. The Parish Council did not consider that provision of an additional bin in Thorneydown Road would be cost-effective</p> <p>(iv) Car Boot Sale and correspondence regarding. Noted</p> <p>(v) Complaint regarding music outside Winterbourne Arms. Resident had reported the matter to Wiltshire Council as previously advised.</p> <p>(vi) Footpath correspondence. Noted.</p>	Clerk
13	<p>Confirmation of date of next meeting:</p> <p>The Council confirmed the date of the next meeting to be held on 18th October 2023.</p>	
14.	<p>To close the meeting – the meeting closed at 9pm.</p>	

all
18/10/23.